



## Center Avenue Neighborhood Association 2017 Historic Preservation Award Program

The Center Avenue Neighborhood Association was born from a need to protect the rich architectural legacy in the Center Avenue Historic District. In 2017, CANA will celebrate the preservation efforts of our neighbors by presenting the CANA Historic Preservation Awards to individuals who demonstrate outstanding excellence in historic preservation.

The CANA Historic Preservation Awards honor homeowners, individuals, and organizations whose efforts in restoration and conservation have led to the preservation of a structure in the City of Bay City. We know how hard you work to preserve your home and Bay City's architectural heritage! Let us recognize your efforts!

CANA invites you to participate in the celebration of the best of historic preservation by nominating those individuals, organizations, agencies or projects you believe are most deserving of one of these awards. The nomination deadline for all award categories is September 1, 2017. Nominate an individual, organization, agency or project today!

### **Eligibility**

- 1 The recipient must be a resident or organization based in the City of Bay City, Michigan.
- 2 All exterior residential projects must have received a Certificate of Appropriateness through the Historic District Commission, if required.
- 3 Any individual, organization, agency or project involved in historic preservation is eligible to receive a CANA Historic Preservation Award.
- 4 Nominated projects must have been completed within three years of the submission deadline.
- 5 Nominations submitted in previous years that were not selected to receive an award may be updated and resubmitted.
- 6 Nominations may be made without the knowledge of the nominee, but nominees must be present at the award ceremony to receive recognition.
- 7 Self-nominations will be accepted.
- 8 Nominations for posthumous awards will not be accepted.
- 9 Members of the CANA Board of Trustees, Advisors, and staff are not eligible to receive any CANA award during the period of their active service.



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## Nomination Requirements

- 1 A completed nomination form.
- 2 A concise description of the project, program, organization, or individual that is being nominated. This description/narrative should address the following:
  - a. If the nominated project involves a site or district, please discuss:
    - i. The site or district's historical significance
    - ii. Any challenges overcome in carrying out the project
    - iii. Any unique strategies and activities undertaken
    - iv. The impact of these activities on the community and local economy
  - b. If the nominee is an individual or organization, describe the accomplishments and contributions to the area of historic preservation.
- 3 Before and after photographs or digital images of the project at a minimum resolution of 300 dpi and a separate document including photo captions and photo credit information.
- 4 Winners agree to display a CANA-provided outdoor award sign for a period of not less than 1 month.
- 5 Winners agree to have their project submission published on the CANA website.
- 6 Awards are issued at the discretion of the CANA Board of Directors / Trustees. Zero to three awards may be issued in a calendar year, depending on qualified candidates and funding availability.
- 7 Awards are determined by a majority vote of the CANA Board of Trustees at the monthly Board Meeting.

## Nomination Procedures and Key Dates

Nominations must conform to the procedures outlined on this page to be considered for a CANA Historic Preservation Award. A link to the application can be found at the bottom of this page. Please be sure to read all guidelines and eligibility information as well as the description of the award categories before starting an application. The nomination deadline is September 1, 2017.

CANA Historic Preservation Award recipients will be notified no later than November 15, 2017. The nominator will be notified for those not selected. Award announcements and presentations will be made at the CANA Board Meeting in January 2018 or another public meeting, and award recipients are required to be present.

If you have any questions or need additional information, please e-mail Michelle Roberts at [CANAmembership@charter.net](mailto:CANAmembership@charter.net) or call 989-460-7898.



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## Award Descriptions

### CANA Historic Preservation Award

Did you repaint the exterior of your home? Replace a worn roof with architectural shingles? Restore your wood windows? Remove a modern addition from your structure? Rebuild a carriage house? If so, you may be eligible to receive a CANA award and be recognized for your hard work and contribution to Bay City's architectural heritage.

The CANA Historic Preservation Award recognizes the efforts of individuals whose skill and determination have improved their residence through preservation. It is awarded to a building preservation project completed within the past three years. The project may be restoration or rehabilitation.

Award recipients will receive a \$50 Gift Certificate, a sign to display in their yard, CANA non-voting membership for one year, and a Preservation Award plaque to display on their home!

### CANA Preservation Gem Award

If you have completed a "Roof to Foundation" exterior restoration of your home in the past three years, tell us about it! You may be eligible to receive a CANA Preservation Gem Award! Let us recognize your proud accomplishment!

The CANA Preservation Gem Award recognizes the efforts of individuals whose skill and determination have improved their residence through preservation. It is awarded to an outstanding preservation project completed within the last three years that includes restoration or rehabilitation of a complete building or residence.

Award recipients will receive a \$100 Gift Certificate, a sign to display in their yard, CANA non-voting membership for one year, and a Preservation Award plaque to display on their home!

### CANA Citizen Award

The CANA Citizen Award recognizes an individual or agency who has made extraordinary contributions in the field of historic preservation in the City of Bay City.

Award recipients will receive a \$50 Gift Certificate, a sign to display in their yard, CANA non-voting membership for one year, and a Preservation Award to display.



# Historic Preservation Award 2017 Nomination Form

## Nominee Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Organization (if Applicable): \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Street Address of Nominated Property: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Historic Name of Property (if applicable): \_\_\_\_\_

Is the owner aware of the nomination?: Yes  No  Under HDC Jurisdiction?: Yes  No

Award Category: \_\_\_\_\_

## Nominator Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Organization (if Applicable): \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

Signature of Nominator / Date: \_\_\_\_\_

*Signature indicates agreement to the CANA Historic Preservation Award Program Rules.*

Submit nominations to: CANA Historic Preservation Awards, PO Box 839, Bay City MI 48707-0839. Completed nominations are due by 11:59PM Eastern Daylight Time, September 1, 2017.

**Project Information:**

Original Date of Construction: \_\_\_\_\_ Original Owner: \_\_\_\_\_

Original Architect: \_\_\_\_\_ Original Contractor: \_\_\_\_\_

Have you done any historic research on the property?: Yes  No

Do you have any historic photographs of this property?: Yes  No

**Project Summary:**

- Please attach a concise description of the project, program, organization, or individual that is being nominated according to the nomination requirements, including the date the preservation project was initiated, date the project was completed, the name / address of the architect, the name and address of contractor. Please use the back of the page if additional space is required.
- Please attach before and after photographs or printed digital images according to the nomination requirements.
- Nominations must be received by September 1, 2017.

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CANA provides neighbors a way of collectively building a healthy, historically preserved community that maintains and promotes the quality of life of its property owners. Members own property in the Center Avenue Historic District and/or support historic preservation in the District and in Bay City.